

**Town of Bridgewater  
Town Council  
FY25 Budget Order  
Directory of Documents**

<b>Ordinance Number</b>	<b>Ordinance Title</b>	<b>Date Adopted</b>
O-FY25-001	FY2025 Annual Town Budget	May 7, 2024
O-FY25-002	FY2025 Water Enterprise Fund Budget	May 7, 2024
O-FY25-003	FY25 Sewer Enterprise Fund Budget	May 7, 2024
O-FY25-004	FY25 Transfer Station Enterprise Fund Budget	May 7, 2024
O-FY25-005	Authorization of Revolving Funds	May 7, 2024
O-FY25-006	CPA Reserve Accounts – FY2025	May 7, 2024



## Bridgewater Town Council

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Introduced By:	Town Manager
Date Introduced:	4/9/2024
First Reading:	4/9/2024
Second Reading:	5/7/2024
Amendments Adopted:	
Third Reading:	
Date Adopted:	5/7/2024
Date Effective:	7/1/2024

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### **Budget Order O-FY25-001: FY2025 Annual Town Budget**

ORDERED that to provide for payment of certain expenses of the Town for the fiscal year ending June 30, 2025;

The Town will raise and appropriate and vote into tax, to be assessed per law and/or appropriate and transfer from the following available funds:

Ambulance Receipts Reserved the amount of	\$2,100,000
Title V the amount of	\$ 128,696
Enterprise Funds the amount of	\$ 695,285
Conservation Receipts Reserved the amount of	\$ 30,000
Energy Funds the amount of	\$ 150,000
Elm Street DIF	\$ 581,313
Golf	<u>\$ 200,000</u>
<b>Other Financing Source Total</b>	<b>\$3,885,294</b>

For the operation of the Town and further that such appropriation in the sum of \$69,470,206 be for personal services, general expenses, principal and interest, for such purposes, each department and group being considere a separate appropriation as shown on the attached:

### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
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VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"> <li>• Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>• 4/16/24: Voted 3-0 to recommend</li> </ul>
<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• 4/22/24: Voted 5-0 to recommend</li> </ul>

Attachments:                    1.     Order O-FY25-001 - TM FY2025 GF Operating Budget - 04.01.2024 Attachment

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

\_\_\_\_\_

Debra Ward, Town Council Clerk

**Town of Bridgewater**  
**Town Manager's**  
**FY 2025 General Fund Operating Budget**  
**04/01/24**

DEPT #	DEPARTMENT	GROUP	GROUP DESCRIPTION	Sum of FY 2025 TM BUDGET
111	TOWN COUNCIL	1.0	SLRY/WGS/BNFTS	67,694
		2.0	EXPENSES	12,500
	<b>TOWN COUNCIL Total</b>			<b>80,194</b>
123	TOWN MANAGER	1.0	SLRY/WGS/BNFTS	551,158
		2.0	EXPENSES	58,071
	<b>TOWN MANAGER Total</b>			<b>609,229</b>
132	RESERVE FUND	2.0	EXPENSES	60,000
	<b>RESERVE FUND Total</b>			<b>60,000</b>
135	ACCOUNTANT	1.0	SLRY/WGS/BNFTS	454,717
		2.0	EXPENSES	74,100
	<b>ACCOUNTANT Total</b>			<b>528,817</b>
141	ASSESSORS	1.0	SLRY/WGS/BNFTS	195,294
		2.0	EXPENSES	86,665
	<b>ASSESSORS Total</b>			<b>281,959</b>
145	TREASURER	1.0	SLRY/WGS/BNFTS	438,184
		2.0	EXPENSES	55,872
	<b>TREASURER Total</b>			<b>494,056</b>
151	LAW	1.0	SLRY/WGS/BNFTS	105,000
		2.0	EXPENSES	26,550
	<b>LAW Total</b>			<b>131,550</b>
152	HUMAN RESOURCES	1.0	SLRY/WGS/BNFTS	171,945
		2.0	EXPENSES	42,750
	<b>HUMAN RESOURCES Total</b>			<b>214,695</b>
155	IT	1.0	SLRY/WGS/BNFTS	302,693
		2.0	EXPENSES	489,330
	<b>IT Total</b>			<b>792,023</b>
161	TOWN CLERK	1.0	SLRY/WGS/BNFTS	226,538
		2.0	EXPENSES	89,541
	<b>TOWN CLERK Total</b>			<b>316,078</b>
166	PARKING	1.0	SLRY/WGS/BNFTS	15,375
		2.0	EXPENSES	750
	<b>PARKING Total</b>			<b>16,125</b>
182	CED	1.0	SLRY/WGS/BNFTS	338,790
		2.0	EXPENSES	35,915
	<b>CED Total</b>			<b>374,705</b>
192	TOWN BUILDINGS	1.0	SLRY/WGS/BNFTS	62,913
		2.0	EXPENSES	549,388
	<b>TOWN BUILDINGS Total</b>			<b>612,301</b>
210	POLICE	1.0	SLRY / WGS / BNFTS	6,521,533
		2.0	EXPENSES	313,501
	<b>POLICE Total</b>			<b>6,835,034</b>
220	FIRE	1.0	SALRY / WGS / BENFT	6,553,086
		2.0	EXPENSES	364,328
	<b>FIRE Total</b>			<b>6,917,413</b>

**Town of Bridgewater**  
**Town Manager's**  
**FY 2025 General Fund Operating Budget**  
**04/01/24**

DEPT #	DEPARTMENT	GROUP	GROUP DESCRIPTION	Sum of FY 2025 TM BUDGET
240	INSPECTIONAL SVCS	1.0	SLRY/WGS/BNFTS	442,987
		2.0	EXPENSES	13,250
	<b>INSPECTIONAL SVCS Total</b>			<b>456,237</b>
292	ANIMAL CONTROL	1.0	SLRY/WGS/BNFTS	104,776
		2.0	EXPENSES	3,000
	<b>ANIMAL CONTROL Total</b>			<b>107,776</b>
300	B/R REGIONAL DIST	2.0	EXPENSES	36,829,096
	<b>B/R REGIONAL DIST Total</b>			<b>36,829,096</b>
301	BRISTOL AGRICULTURAL	2.0	EXPENSES	565,369
	<b>BRISTOL AGRICULTURAL Total</b>			<b>565,369</b>
302	BRISTOL PLYMOUTH	2.0	EXPENSES	2,183,808
	<b>BRISTOL PLYMOUTH Total</b>			<b>2,183,808</b>
303	NORFOLK CNTY AGI	2.0	EXPENSES	283,295
	<b>NORFOLK CNTY AGI Total</b>			<b>283,295</b>
410	TOWN ENGINEER	1.0	SLRY/WGS/BNFTS	67,264
		2.0	EXPENSES	20,225
	<b>TOWN ENGINEER Total</b>			<b>87,489</b>
420	HWY DEPARTMENT	1.0	SLRY/WGS/BNFTS	1,085,216
		2.0	EXPENSES	503,275
	<b>HWY DEPARTMENT Total</b>			<b>1,588,491</b>
421	SNOW & ICE	1.0	SLRY/WGS/BNFTS	41,000
		2.0	EXPENSES	41,100
	<b>SNOW &amp; ICE Total</b>			<b>82,100</b>
424	STREET LIGHTING	2.0	EXPENSES	175,818
	<b>STREET LIGHTING Total</b>			<b>175,818</b>
510	HEALTH DEPT	1.0	SLRY/WGS/BNFTS	169,098
		2.0	EXPENSES	18,350
	<b>HEALTH DEPT Total</b>			<b>187,448</b>
541	COUNCIL ON AGING	1.0	SLRY/WGS/BNFTS	238,459
		2.0	EXPENSES	9,800
	<b>COUNCIL ON AGING Total</b>			<b>248,259</b>
543	VETERANS AGENT	1.0	SLRY/WGS/BNFTS	79,204
		2.0	EXPENSES	69,350
	<b>VETERANS AGENT Total</b>			<b>148,554</b>
610	LIBRARY	1.0	SLRY/WGS/BNFTS	549,628
		2.0	EXPENSES	204,284
	<b>LIBRARY Total</b>			<b>753,912</b>
630	RECREATION	1.0	SLRY/WGS/BNFTS	210,054
		2.0	EXPENSES	73,490
	<b>RECREATION Total</b>			<b>283,545</b>
710	DEBT PRINCIPAL	7.0	DEBT SERVICE	47,000
		7.1	DE: DEBT SERVICE	185,000
		7.2	TTLV: DEBT SERVICE	121,096
		7.3	DIF: DEBT SERVICE	250,000
		7.4	GOLF DEBT	32,000
	<b>DEBT PRINCIPAL Total</b>			<b>635,096</b>

**Town of Bridgewater**  
**Town Manager's**  
**FY 2025 General Fund Operating Budget**  
**04/01/24**

DEPT #	DEPARTMENT	GROUP	GROUP DESCRIPTION	Sum of FY 2025 TM BUDGET
751	INTEREST ON LTD	7.0	DEBT SERVICE	1,339
		7.1	DE: DEBT SERVICE	63,600
		7.2	TTLV: DEBT SERVICE	7,600
		7.3	DIF: DEBT SERVICE	131,313
		7.4	GOLF DEBT	5,160
	<b>INTEREST ON LTD Total</b>			<b>209,011</b>
752	INTEREST ON STD	7.5	DEBT SERVICE	86,417
	<b>INTEREST ON STD Total</b>			<b>86,417</b>
820	STATE & COUNTY ASSESSMENTS	2.0	EXPENSES	388,310
	<b>STATE &amp; COUNTY ASSESSMENTS Total</b>			<b>388,310</b>
830	COUNTY ASSESSMENTS	2.0	EXPENSES	69,782
	<b>COUNTY ASSESSMENTS Total</b>			<b>69,782</b>
911	RETIREMENT	1.0	SLRY/WGS/BNFTS	5,177,541
	<b>RETIREMENT Total</b>			<b>5,177,541</b>
912	WORKERS COMP	1.0	SLRY/WGS/BNFTS	175,572
	<b>WORKERS COMP Total</b>			<b>175,572</b>
913	UNEMPLOYMENT	1	SLRY/WGS/BNFTS	20,000
	<b>UNEMPLOYMENT Total</b>			<b>20,000</b>
914	MED/LIFE/FICA	1.0	SLRY/WGS/BNFTS	4,228,963
	<b>MED/LIFE/FICA Total</b>			<b>4,228,963</b>
919	OTHER BENEFITS	1.0	SLRY/WGS/BNFTS	3,500
		2.0	EXPENSES	32,400
	<b>OTHER BENEFITS Total</b>			<b>35,900</b>
945	LIABILITY INSURANCE	2.0	EXPENSES	301,623
	<b>LIABILITY INSURANCE Total</b>			<b>301,623</b>
950	VEHICLE MAINTENANCE	2.0	EXPENSES	5,000
	<b>VEHICLE MAINTENANCE Total</b>			<b>5,000</b>
	GAS & OIL FOR TOWN VEHICLES	2.0	EXPENSES	235,000
	<b>GAS &amp; OIL FOR TOWN VEHICLES Total</b>			<b>235,000</b>
				<b>73,813,592</b>
Adjust for State/County Charges				<b>(458,092)</b>
Total Appropriation				<b>73,355,500</b>



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/9/2024  
First Reading: 4/9/2024  
Second Reading: 5/7/2024  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/7/2024  
Date Effective: 7/1/2024

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### Budget Order O-FY25-002: FY2025 Water Enterprise Fund Budget

**ORDERED**, that the Town Council vote to appropriate **\$4,840,371** from the Water Enterprise receipts to defray Water direct costs, and that **\$403,037** as appropriated under Order O-FY25-001 be used for Water indirect costs, all to fund the total costs of operations of the Water Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 2,014,541
OPERATING EXPENSES	\$ 1,340,992
DEBT SERVICES	\$ 1,479,838
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 4,840,371</b>
TRANSFER TO GF	\$ 22,684
INDIRECT COSTS - GENERAL FUND	\$ 380,353
<b>TOTAL COST - WATER EF</b>	<b>\$ 5,243,408</b>

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/16/24: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/29/24: Voted 6-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/9/2024  
First Reading: 4/9/2024  
Second Reading: 5/7/2024  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/7/2024  
Date Effective: 7/1/2024

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### Budget Order O-FY25-003: FY25 Sewer Enterprise Fund Budget

**ORDERED**, that the Town Council assembled vote to appropriate **\$2,569,636** from the Sewer Enterprise receipts to defray Sewer direct costs, and that **\$251,672** as appropriated under Order O-FY25-001 be used for Sewer indirect costs, all to fund the total costs of operations of the Sewer Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 1,360,181
OPERATING EXPENSES	\$ 774,782
DEBT SERVICES	\$ 429,673
TRANSFER TO TRUST FUNDS OPEB	\$ 5,000
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 2,569,636</b>
TRANSFER TO GF	\$ 22,684
INDIRECT COSTS - GENERAL FUND	\$ 228,988
<b>TOTAL COST - SEWER EF</b>	<b>\$ 2,821,308</b>

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/16/24: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/29/24: Voted 6-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk





## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/9/2024  
First Reading: 4/9/2024  
Second Reading: 5/7/2024  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/7/2024  
Date Effective: 7/1/2024

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### Budget Order O-FY25-004: FY25 Transfer Station Enterprise Fund Budget

**ORDERED**, that the Town Council assembled vote to appropriate **\$376,424** from Transfer Station Enterprise receipts to defray Transfer Station direct costs, and that **\$40,576** as appropriated under Order O-FY25-001 be used for Transfer Station indirect costs, all to fund the total costs of operations of the Transfer Station Enterprise as follows:

SALARIES/WAGES/BENEFITS	\$ 108,681
OPERATING EXPENSES	\$ 267,743
<b>APPROPRIATED for DIRECT COSTS</b>	<b>\$ 376,424</b>
INDIRECT COSTS - GENERAL FUND	\$ 40,576
<b>TOTAL COST - TRANSFER STATION EF</b>	<b>\$ 417,000</b>

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/16/24: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/29/24: voted 6-0 to recommend</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

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Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/9/2024  
First Reading: 4/9/2024  
Second Reading: 5/7/2024  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/7/2024  
Date Effective: 7/1/2024

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### Budget Order O-FY25-005: Authorization of Revolving Funds

**ORDERED**, that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2024, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2025 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY2025 Spending Limit
Town Clerk	Street Listing	Sales of street lists; sale of bylaws/zoning bylaws; sale of subdivision rules; sale of zoning maps	Printing and other costs with publications/books sold to public.	\$5,000
Recreation Director	Recreation	Fees associated with recreation programs	Salaries/benefits of full-time staff, part-time seasonal staff, recreation programs, facility expenses and other expenses related to programs	\$150,000
Council on Aging Director	COA Revolving	Fees and Rentals	Programs for Seniors & Community	\$20,000
Library Director	Library Revolving	Fines & Fees	Programs & supplies for Community	\$20,000

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/16/24: Voted 3-0 to recommend</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/29/24: Voted 6-0 to recommend</li></ul>

Attachments:               None

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk



## Bridgewater Town Council

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Introduced By: Town Manager  
Date Introduced: 4/9/2024  
First Reading: 4/9/2024  
Second Reading: 5/7/2024  
Amendments Adopted:  
Third Reading:  
Date Adopted: 5/7/2024  
Date Effective: 7/1/2024

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### Order O-FY25-006: CPA Reserve Accounts - FY2025

**ORDERED**, Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate from the Community Preservation Fund FY2025 estimated annual revenues the sum of **\$975,000**. to meet the administrative expenses, and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2025.

And further,

To reserve for future appropriation from the Community Preservation Fund FY2025 estimated annual revenues the sum of **\$97,500** for the acquisition, creation, and preservation of open space; **\$0** for acquisition, preservation, restoration, and rehabilitation of historic resources; and **\$97,500** for the acquisition, creation, preservation, and support of community housing.

And further,

To appropriate **\$48,750** to Administrative Expenses and **\$357,178.75** to Budgetary Reserves.

And further,

To appropriate **\$325,800** for the payment of debt related to the Academy Building renovation from FY2025 estimated revenues.

And further,

To appropriate **\$48,271.25** for the payment of debt related to the Keith Homestead purchase from FY2025 estimated revenues.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>4/16/24: Voted 3-0 to recommend</li></ul>

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

<ul style="list-style-type: none"><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 4/29/24: Voted 6-0 to recommend</li></ul>
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Attachments:                    1.     FY25 Budget CPC Recommended

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 7, 2024, to approve the aforementioned Order, by a Roll-call vote 9-0-0.

A TRUE COPY ATTEST:

\_\_\_\_\_  
Debra Ward, Town Council Clerk

# Town of Bridgewater

## Community Preservation Fund

### FY 2025 Recommended Budget

Sources & Uses of Funds			FY 2025
<b>Revenue Estimates</b>			
CPA Surcharge 2%			875,000.00
State Match			100,000.00
Total Estimated Revenue			975,000.00
<b>Total Sources of Funds</b>			<b>975,000.00</b>
Total Estimated Revenue			975,000.00
<b>Total Sources of Funds</b>			<b>975,000.00</b>
<b>Reserves</b>			
Community Housing Reserve	(Min 10%)	10%	97,500.00
Open Space Reserve	(Min 10%)	10%	97,500.00
Historical Resources Reserve	(Min 10%)	10%	0.00
<b>Total Required Reserves</b>			<b>195,000.00</b>
<b>Administrative Expenses (No &gt;5%) \$</b>			
Purchase of Services			
Administrative Expenses			48,750.00
<b>Total Administrative Budget</b>			<b>48,750.00</b>
<b>Debt Service - Due FY25</b>			
ACADEMY BUILDING RENOVATIONS-PRINCIPAL			240,000.00
ACADEMY BUILDING RENOVATIONS-INTEREST			85,800.00
KEITH HOMESTEAD-2012 CPC 00001-PRINCIPAL			47,000.00
KEITH HOMESTEAD-2012 CPC 00001-INTEREST			1,271.25
<b>Total Debt Service</b>			<b>374,071.25</b>
BUDGETARY RESERVES			357,178.75
<b>Total Use of Funds</b>			<b>975,000.00</b>

\*See below.

\*See below.

*\*Note: Covered by Academy Building Restorations. Per the DOR, if a bond for a specific 'bucket' (in this case, the Academy Building Renovations from the Historical Resources Reserve) is more than the 10% required to be budgeted into that Reserve then no monies need be put into that 'bucket'. The CPC has chosen to do this to allow more funds for an open space acquisition.*

